**Hylton Crew Board of Directors Meeting Minutes**

**September 5th, 2017**

1. **Roll Call-**Jennie Tatum President, Scott King Vice President, Kathleen MacDonald Treasurer, Nikki King Secretary, Laura Sankoh Fundraising Co, Dave Gow Equipment Coordinator/ Volunteer Co., Jodi Shannon, Coach Kehlet, Coach Hayden.

**Quorum Present**

1. **Reading of June 1st, 2017 minutes handout sheet and approved.**

**Reports of Officers and Committee**

* 1. **President-** (Late)
     1. Discussed Stotes booking of hotels and bus transport reserved.
     2. Held Vote of Officers to pay for deposit on bus transport for Stotes, Vote Passed Quorum met.
     3. Discussed Nationals booking of hotel.
  2. **VP** – Open Meeting at 7:21pm.
     1. Discussed Web site and working with Dave G. on improving.
     2. Asked Coach K to have Coach Derek send info on what keys he has and when he can sign for them. Coach K working on it.
  3. **Secretary**/ **Registration**- Nothing on Registration
     1. Discussed Novice Info Night (6:30pm-8:30pm includes setup and tear down) Starts 7pm.
     2. Discussed Bake Sale with Laura S. on Election Day in November.
     3. Discussed Tag Day Dates booked.
     4. Discussed Winter Conditioning start date with Coach K.

* 1. **Treasurer-** Audit underway!!! All good so far.
     1. Discussed that person doing Audit may be kind enough to possible help out team again.
     2. Asked if Jennie needed check for deposit on bus. Not needed using team debt card.
  2. **Fundraising Co.-**November Bake Sale on Election Day a GO!!!!
     1. Discussed what was needed for Nov. Bake Sale
     2. Discussed when to start fundraising with team. Now or when in season.
     3. Discussed working on letters to Hlyton Group and Lustine for support money.
     4. Working on Restaurant Nights for team.
     5. Working on Fundraiser for Clothing Donation.
  3. **Equipment coordinator/ Volunteer Co.**- Volunteer Co job starts after Christmas.
     1. Dave G stated he had heard from the man about the boat that needs repaired and will let us know as soon as he hears news.
     2. Working on Website needs photos. Better if sent through email.
     3. Asked about Inventory/ Inspection for boats being used by PWCA/PWRC for fall camps.
  4. **Uniforms**- Jodi called and got an email from uniform place.
     1. Price of uniforms should stay same.
     2. Jodi is going to call back and see if team can get better price on Splash Jackets at Christmas.

* 1. **Webmaster**- Dave G. and Scott K. discussed web site.
     1. Dave G. paid for website ($120 a yr.) due each August.
     2. Board suggested Dave turn in receipt to Kathleen for reimbursement for website.
  2. **Spirit Wear-** Absent
  3. **VASRA Rep**- Absent
  4. **OLOC Rep**- Absent

* 1. **Coaches-** Coach K suggested boathouse clean up in the fall.
     1. Boathouses clean up scheduled now for November 11th with 18th as backup.
     2. Coach K confirmed World Gym for Winter Conditioning (price $30)
     3. Set date for Winter Conditioning (November 27th Monday-Thursday) time to be determined
     4. Discussed selling boats next yr. Board strongly advised we need to sell now or start search. Parents need to see upgrades to equipment. Upgrading equipment needed badly.

**Unfinished Business:** Discussions on Boat that needs fixed.

**New Business:** Selling or upgrading Boats? How to separate Hylton Crew Novice Night from PWCA Camp, Coach Greg to speak so separation is clear.

**Meeting Adjourned** 8:48pm.