**Hylton Crew Board of Directors Meeting Minutes**

**May 3, 2018**

1. **Roll Call-**Jennie Tatum President, Scott King Vice President, Kathleen MacDonald Treasurer, Nikki King Secretary, Dave Gow Equipment Coordinator/ Volunteer Co., Laura Sankoh Fundraising Coordinator, Coach Kehlet, Coach Hayden.

**Quorum Present**

1. **Reading of April 5th, 2018 Minutes handout sheet and approved.**
2. **Reports of Officers and Committee**
   1. **President-** called meeting to order at 7:31pm
      1. End of the Year Picnic\Banquet. Jennie suggested that we have a packet for some light reading while parents eat.
      2. Jennie asked Kathleen to prepare a budget outlook for next season. The budget will be looked over and possibly approved at the next Board Meeting.
      3. Banquet details (time and date and list of order of events given).
      4. Awards- Board and Coaches agree that Coaches are responsible for school related Awards (Certificates of Participation, Varsity Letters and Varsity Bars) for Rowers. Board is responsible for Gifts(All Blades)
      5. Jennie stated that we have some parents whom were looking into a refund.
      6. Should we refund money for Rowers when they have not gotten to fully participate in the sport all season?
      7. Nationals- Coach K inquired to the Board about Nationals for Room Reservations. Jennie replied that she has had the Hotel Reservations Complete for 5 Rooms set for Nationals since Oct.2017
      8. Jennie asked If there were a form that the Parents of the Rowers could sign to let them know about the money for food ($10 each way) for Rowers. Coach stated she would look into it.
      9. Jennie asked Coach again what she wanted to do with the Duffle Bags she won in the drawing. Coach replied she wanted to use them for incentives for the Rower.

10. Coaches inquired to Jennie about the Big Dawg. Jennie replied that the boat has been handled by the

Salvage Company and we (Hylton Crew) no longer have it on insurance or in our possession.

* 1. **VP** – Nothing to Add
  2. **Secretary**/ **Registration**- End of the Year Banquet\Picnic
     1. Date for End of Year Banquet is Sat. June 9th, 2018 held at Hylton High School’s Enclosed Café.
     2. Time will be 6:30pm-8:30pm. (with time built in to both sides for set up and clean up)
  3. **Treasurer-** payments
     1. Kathleen stated all checks have been deposited. Everyone has paid in full for this season.
     2. 3,700. Was deposited.
     3. Bank Statement was 24,000.
     4. Kathleen is looking into payment for the CATMEDs for the Regatta’s, Kathleen stated she thought that they had been paid and the Regatta told Coach K they were not and she paid again. Either way Coach K will need reimbursed for what she paid.
     5. PO Box- Nikki stated that there is a form that needs redone. The names on the form for picking up mail at our box are so old it needs updated.
  4. **Fundraising Co. –** Brixxs Restaurant Night

1. Laura reports less than 10 people came to the Restaurant Night

* 1. **Equipment coordinator/ Volunteer Co.**- Maintenance\ Volunteer Update
     1. LOC for VASRA is Vacant. Mr. Palazzo has notified Dave Gow and VASRA he will no longer be holding the LOC Position in light of recent events that occurred between his daughter and the Coaching Staff.
     2. There are 2 open positions for the next Regatta. An email will be sent out to solicit for them to be filled we will be supplying VASRA with a launch boat for this Saturday also.
     3. All Parking Passes have been picked up.
     4. Equip.- 1 engine is still in shop. 5 remaining are all fully operational with no problems.
  2. **Uniforms**- Done Nothing to add
  3. **Webmaster**- Facebook admin.
     1. Our Facebook has continued to receive several requests to join by adults with no ties to our team. These requests were denied for Rower safety so security levels have been changed for that reason.
  4. **Spirit Wear-** Absent (Jennie was contacted by Heather Greene) Heather will not be doing spirit wear again and was asking whom to turn it over too.
  5. **VASRA Rep**- Absent (Shirish and Neema are hosting the pasta party on first day of Va Scholastic Championships)
  6. **OLOC Rep**- Resigned.
  7. **Coaches-** Donated Singles
     1. Coach K handed Jennie a paper which stated that she was Donating 2 Singles to the Team to be used however the Board of Directors see fit.
     2. Board asked if the Boats came with oars. Coach K stated No there are no oars but they do have shoes and Riggers.
     3. Coach K also stated that Forest Park over estimated Rowers so they have more racks per the Rack Allocation.

**Unfinished Business:** Board is still awaiting Coaches wish list.

**New Business:** None

**Meeting Adjourned** 8:31pm